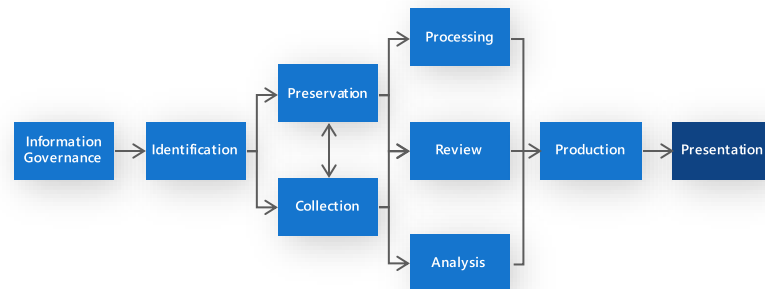# ARCHIVE360 for eDiscovery and EDRM

The Electronic Discovery Reference Model (EDRM) is an independent global community of contributors creating practical resources to improve eDiscovery and privacy, security and information governance.

The EDRM Model was created to support corporate legal departments and law firms by providing best practice guidelines and standards for the civil eDiscovery process.

Archive360 and EDRM

Archive360 for eDiscovery is an integrated eDiscovery software platform optimized to support customers at every stage of the EDRM process. Archive360 for eDiscovery is proven to significantly reduce and, in many cases, eliminate current costly legacy approaches altogether. A legally defensible chain of custody, early case Assessment (ECA), legal hold, full audit, and extensive reporting are available at every stage.

EDRM Model

Information Governance

- Securely onboard, validate, index and manage all data and records into a consolidated-cloud-based repository.
- Leverage a unified cloud-based repository for search and response to all eDiscovery (and FOIA) matters.
- Consolidate more data to provide proactive eDiscovery preparedness and ECA capabilities.
- Significantly reduce risk and increase accuracy when performing eDiscovery searches and reviews.

Collection

- Acquire and secure all potentially relevant content in a legally defensible manner.
- Ensure consistent data sets to remove risk.
- Quickly collect and index all relevant content, leveraging the single repository model.
- Proactively and accurately remove non-relevant data (false-positives), culling data sets and reduce downstream e-Discovery times and costs.

Identification

- Accurately and quickly map and identify all potentially relevant data, leveraging the unified data-rich repository when the eDiscovery process begins.
- Ensure that no potentially responsive data has been overlooked.
- Speed eDiscovery response by reducing the resources required and time needed to identify all relevant data, thanks to the single repository model.

Preservation

- Reduce the risks associated with data preservation with a dedicated eDiscovery case management function for specific metadata search, data set creation, and granular litigation hold.
- Immediately protect all potentially responsive content generated in the collection and first pass culling phase from inadvertent (or intentional) deletion (spoliation), misplacement, or alteration.
- The case management function systematically overrides all programmatic or other attempts to delete or edit the data.

Analysis

- Support the ability of your team to defensibly review content in all phases of discovery, as well as during the initial onboarding of the data and pre-discovery.
- Reduce the burden of content analysis during a discovery matter by proactively analyzing and validating content as it is onboarded.
- Leverage integrated tools to analyze data during the identification, collection, preservation, and review phases to ensure full/accurate eDiscovery response.

Review

Ensure faster, more accurate review with:

- Search (and search within a search) for potentially responsive content.
- Ability to view individual content without inadvertent meta data corruption.
- Custom tags that can be created and applied to specific content, content types, custodians, etc.
- Saved searches and associated results sets.
- The ability to add case-specific annotations.
- Dynamic document translation.
- Dynamic transcription and indexing of video and voice files.
- Fully threaded conversations for e-communications/files generated by applications such as collaboration platforms and chat.

Processing

- Eliminate traditional EDRM processing usually required to convert data into a useable format for review, research, analysis.
- With Archive360 for eDiscovery, little or no eDiscovery processing is required.
- Archive360 supports hundreds of data types and stores all data and content, including the original metadata, in its native format. This enables your team to access and view any data and content without delay.

Production

- Archive360 for eDiscovery data export provides the ability to add bates numbering and export responsive data sets in industry-standard data formats, including PST, TIFF, and the EDRM XML format.
- Reduce the costs and timeframes usually required to produce the growing numbers of emerging disparate data types.
- Accelerate your ability to export data, in the correct format, for use with stand-alone eDiscovery products used in-house or by your legal counsel.
- Provide full chain of custody export reporting.

About Archive360

Archive360 is the enterprise information archiving company that businesses and government agencies worldwide trust to securely migrate their digital data to the cloud, and responsibly manage it for today's regulatory, legal and business intelligence obligations. This is accomplished by applying context around the search, classification, and indexing of data including files, videos, and emails —all while allowing organizations to maintain full control over privacy, access, and compliance. Archive360 is a global organization that delivers its solutions both directly and through a worldwide network of partners. Archive360 is a Microsoft Cloud Solution Provider, and the Archive2Azure™ solution is Microsoft Azure Certified. To learn more, please visit www.archive360.com.

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