

# FastCollect™ for Microsoft Teams

Ensure all Teams conversations and content is captured to meet your regulatory, privacy and risk management obligations

Increasing corporate adoption of Teams has made responding to litigation and investigations more complicated. Finding, let alone collecting, Teams data is difficult because the data resides in various places and requires multiple workflows to ensure complete collection. All Teams interactions and communication must be defensibly captured, managed and the context of conversations and chain of custody preserved. Forming a complete picture of the activities, intent, and context of communications conducted by individuals across channels becomes impossible without the ability to quickly and easily collect and interpret a whole conversation.

Archive360 ensures that organizations can comply with their regulatory obligations, address data privacy concerns and mitigate risks. Archive360 FastCollect™ for Microsoft Teams automatically captures Teams data from its disparate locations, centrally archives that data, protects the data against alteration, ensures an investigation's relevant data is easily found, and produces all the details necessary to help legal teams maintain defensibility.

## Collaboration meets Compliance

Ensure SEC, FINRA, MiFID II and other regulatory requirements are met easily and cost-effectively by automatically capturing Teams content directly from the Microsoft 365 platform. Once in the Archive360 archive, content isn't flattened into an email format like in other archiving applications. All content is captured in its native format and in full context, so you can review Teams content as it appears in Teams.

## Built for the Cloud

Archive360 is the first intelligent information management and archiving platform built for the Azure Cloud. This means that your sensitive Teams data, as well as all other archived data, always stays in your Microsoft Cloud under your direct control – encrypted with your keys. Unlike other vendors, Archive360 provides full data onboarding and cloud management of your Teams data, all in one solution. Why pay for and rely on a proprietary third-party cloud provider with confusing, questionable security controls?

## Intelligent Risk Mitigation

Archive360 captures multiple communication channels including email and is optimized for organizations with heavy collaboration workloads. If communication starts in Microsoft Teams and moves to email, you can track the entire conversation in one platform. All Teams data is appropriately (based on content, context, ownership and geographic location) secured, archived, indexed, and classified. With Supervision & Surveillance, potentially sensitive data and PII is identified, and reviewers are automatically alerted to policy violations.



## Holistically Archive and Manage All Teams Conversations and Content

### Communication Types

- Chats (One-on-one, Group)
- Channels (Standard, Private, Shared)
- Meetings

### Message Content

- Emojis, GIFs, Stickers
- Inline tables
- Loop components
- Chat edits
- Shared files
- Reactions
- Deletions

### Meetings

- Chats
- Shared files
- Recordings
- Breakout rooms

## Unmatched Teams Content Protection

- Zero-Trust security model – It's your data, in your cloud, under your control – unlike multi-tenant SaaS solutions, you have complete control over infrastructure and information security protocols.
- Secure attribute- and role-based access control with all activities recorded in a complete chain of custody.
- Our optional Security Gateway enables you to:
  - Encrypt your data on-premises before moving it to the cloud.
  - Store your public/private keys separately – on-premises/in the cloud
  - Use unique encryption keys and data classification to apply fine-grained access control to specific sensitive fields as well as the file's metadata through masking, anonymization, or redaction.
- New versions saved with every update to content.
- Preserve compound documents, keeping all links intact.

## Compliance Archiving With Dedicated SaaS

- Zero vendor lock-in! Your Teams data is stored in your cloud tenancy, in its native format.
- All Teams communications (chat, channel, meeting – both private and group, as well as files and content), are appropriately archived to meet in-country data residency and disposition requirements.
- Control storage and processing costs via scalability on demand – use (and pay for) only what you need.
- Full support for policy-driven tiered storage and WORM/SEC compliant immutable storage.

## About Archive360

Archive360 is the unified data governance company transforming how organizations identify, collect, manage, and act on their data. Businesses and government agencies worldwide rely on the security, scalability, and scope of our cloud-native platform to address their increasing data governance obligations across growing volumes of disparate data. With Archive360, our customers are eliminating data silos, securing data access, increasing data insights, while reducing cost and risk. Archive360 is a global organization that delivers its solutions both directly and through a worldwide network of partners. Archive360 is a Microsoft Cloud Solution Provider, and the Archive2Azure™ solution is Microsoft Azure Certified. To learn more, please visit [www.archive360.com](http://www.archive360.com).

Copyright © 2024 Archive360, LLC. Archive360 and Archive2Azure are trademarks or registered trademarks of Archive360, Inc. The list of trademarks is not exhaustive of other trademarks, registered trademarks, product names, company names, brands and service names mentioned herein are property of Archive360, LLC., or other respective owners. All rights reserved

## Know Your Teams Content

- Optionally index and extract text content from PDFs and images with Optical Character Recognition (OCR)
- Optionally detect objects within an image or video
- Optionally transcribe audio and video content with speech-to-text capabilities
- Optionally translate text across more than 100 languages

## Monitor Teams Content

- Optional AI-powered support of your FINRA Rule 3110 and NYSE Rule 342 supervisory review requirements.
- Automated alerts if policy violations detected.

## Easily Find What You Need

- Search, visualize and analyze petabytes of structured and unstructured data.
- Keyword-based searching across all content and related properties using exact, partial, and wildcard matching.
- One search across archived data from multiple sources produces a single integrated set of search results.
- Produce search results that are not just relevant to the search term but are relevant to the user, based on role, location, search history and other factors.